Charter Academy of the Redwoods

Minutes of the Regular Meeting of Tuesday, October 7, 2014

1059 N. State Street, Ukiah

# I. Welcome and Opening: The meeting was called to order at 6:05 p.m. by Clerk Trejo. Board members in attendance:

Christina Guerrero Yes

Jennifer Stutsman Yes

Leticia Trejo Yes

Bob Timm No

Kip Webb No

Elna Gordon, Selah Sawyer, and Jim Switzer were present.

# On a first by J. Stutsman and a second by­­­­ C. Guerrero, the Board voted (3-0) to adopt the agenda.

President’s Report ~ The first quarter is close to over. CAHSEE testing for 11s and 12s is under way today and tomorrow. Bonus Day is this coming weekend. The quarter ends next week. Demonstration Night is on October 30th. Demonstration Night will continue to start at 6:30pm this year. Seniors will likely be selling some baked goods that evening in order to make some money for their senior trip that night. They have decided to head to Anaheim this year and split their time between the beach and Disneyland. As for our enrollment, it is remaining steady at about 130, lower than is preferred. In an effort to bolster future enrollment, the school held a booth at this past weekend’s Children’s Health Fair to increase the school’s exposure in the community. The school will also be participating in the Pumpkinfest parade.

Secretary’s Report ~ Showcase was held September 24 with a great turn-out of students and parents. AAA will also have Bonus Day this weekend and wrap up the quarter next week. Honors Assembly will be October 31st. Family Fun Night is coming up in just over a month. The staff is organizing an autumn carnival for the families to enjoy.Accelerated Achievement Academy’s enrollment has remained steady at 140 students, however, lower than is preferred. AAA participated in the Children’s Health Fair with RA, and are also participating in the Pumpkinfest parade. Students from both schools are working on decorations for the float and planning to walk in the parade.

Treasurer’s Report ~ Current Budget Report and Cash in the County Treasury Report of 10/6/14 shows current cash of $1,044,000. September’s apportionment of approximately $119,000 has not been posted. The schools will be paying approximately $80,000 to UUSD for the Special Education encroachment and oversight this month to finalize payment for last year. The budgets have been revised to reflect ADA projections based on the CBEDs enrollment and historical drops in ADA at P-2. The projected ADA is much lower at both school’s than the previous year. Additionally, the schools lost some federal grant money because their rural classification changed making them ineligible. The schools are investigating another rural grant, RLIS, for which they may meet the eligibility requirements. Also, the total Special Education encroachment fee was less than expected. The budget adjustment is reflected in this year’s budgets. Additionally, the schools are looking at cost saving measures and working on boosting enrollment for next year. The budget on the agenda for adoption tonight reflects cost saving measures and reductions in anticipated revenue. The schools will complete a five year budget projection at the time of the first interim report.

Safety and Facilities Report ~ There were no changes since the last meeting. The stripes in the RA parking lot may be repainted.

1. **Consent Items**
2. On a first by **J. Stutsman** and a second by­­­­ C. Guerrero, the Board voted (3-0) to approve the minutes of the regular meeting of September 9, 2014.
3. On a first by **J. Stutsman** and a second by­­­­ C. Guerrero, the Board voted (3-0) to approve the projected in-district ADA for 2015-2016 [A+=128; RA=118].

##### Regular Meeting—Action Items

* 1. **Approval of the Budget**— On a first by J. Stutsman and a second by­­­­ C. Guerrero, the Board voted (3-0) to approve the budget revisions for 2014-15 for *Accelerated Achievement Academy* and *Redwood Academy of Ukiah*.
	2. **Approval of revision to Board Policy** — On a first by J. Stutsman and a second by­­­­ C. Guerrero, the Board voted (3-0) to approve BP 104 which details CAR’s conflict of interest code.
	3. **Approval of Annual Reports**— On a first by J. Stutsman and a second by­­­­ C. Guerrero, the Board voted (3-0) to approve the 2012-13 *Redwood Academy of Ukiah’s* and *Accelerated Achievements Academy’s* Annual Reports with authorization to make revisions if suggested by UUSD oversight personnel.

#### IV. Public Comment ~ No member of the public requested to speak.

##### Next Regular Meeting—Friday, December 12, 2014 @ 6:00 p.m. @ *Redwood Academy of Ukiah* This meeting will include the annual and organizational meetings for the corporation (including election to fill expired terms of Director Bob Timm and Director Kip Webb).

#### VI. Adjournment--As acclaimed by the chair, the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Selah Sawyer

Secretary

*For the Record:*

Before 6:00 p.m. on Thursday, October 2, 2014, this meeting agenda was:

Provided to all five board members and the corporate officers/management staff;

Posted in the offices of *Redwood Academy* and *Accelerated Achievement Academy*, and classrooms of Flower Building and Home Arts

Building,

Posted on the [www.caredwoods.org](http://www.caredwoods.org) governance channel; and

E-mailed to Antonio Lopez